

RE-2 Employee Post Travel Disclosure of Travel Expenses

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2025 MAY 12 PM 1:38

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 144 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification: In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:

Private Sponsor(s):
Federation of American Hospitals

Travel Dates:
04/21/2025 to 04/23/2025

Name of accompanying family member (if any):

Relationship to Traveler:

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
\$535.00	\$434.00	\$235.00	\$100.00

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final Employee Pre-Travel Authorization (Form RE-1)
- The final Private Sponsor Travel Certification Form with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

5/8/25
Date

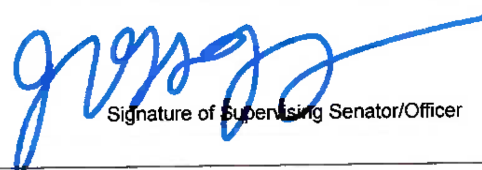
Tara Jordan
Printed Name of Traveler


Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

05/08/2025
Date


Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

Yes No

Expense Change	Revised Amount	Explanation
Meals	\$235.00	Meals total (\$235 plus taxes) is less than estimated before the trip to reflect actual cost of lunch on April 22 (\$27 per person before taxes instead of previously submitted \$40). Total meals cost has been lowered to reflect new numbers.

Were there any changes to the pre-approved itinerary?

Yes No

Explanation: There were no changes to the pre-approved itinerary.

Were there any additional changes to the pre-approved trip?

Yes No

Explanation: There were no additional changes to the pre-approved trip.

Tuesday, March 25, 2025 at 17:27:22 Eastern Daylight Time

Subject: INVITE: FAH Invitation to Nashville Staff Delegation Trip
Date: Tuesday, March 11, 2025 at 4:32:24 PM Eastern Daylight Time
From: Adam Broder
To: Adam Broder
Priority: High
Attachments: image001.png, image002.png, image003.png, image004.png, image005.png, image006.png, image007.png, FAH Nashville Health Care Trip April 22.pdf

Good Afternoon,

I'd like to invite you to the **Federation of American Hospitals' (FAH) first-ever Congressional staff delegation trip to Nashville, Tennessee, on April 22, 2025.**

We have designed a full day of programming with three different hospital tours and a networking dinner in the evening so that you can hear directly from doctors, nurses, administrators, and other health care leaders about the impact of federal policymaking on care delivery and health care innovation. The trip will be for a small group of staffers so you can get to know colleagues working on health care issues as well.

Please see the attached invitation and [RSVP](#) by March 18.

As you know, Ethics paperwork must be submitted 30 days before the event, which falls on March 24. I will send the appropriate House/Senate form when you RSVP. Please feel free to reach out if you have any questions.

Thank you,
Adam



Adam Broder
Senior Vice President, External Affairs

O: (202) 624-1526 | M: (202) 725-5384
abroder@fah.org

750 9th Street, NW, Suite 600
Washington, DC 20001-4524

[Listen to the Hospitals in Focus Podcast](#)



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RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved.

Name of Traveler:
Tara Jordan

Employing Office/Committee:
OSSOFF, JON

Private Sponsor(s):
Federation of American Hospitals

Destination(s):
Nashville, Tennessee

Travel Dates:
04/21/2025 to 04/23/2025

NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

I am a Legislative Assistant that covers health care. During this trip, I will visit several hospitals and connect with other Congressional health staff.

Do you have an accompanying family member or spouse on this trip?
No

Name and Relationship to Traveler:
N/A

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

3/24/25
Date

Tara Jordan
Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER
(President of the Senate, Secretary of the Senate, Sergeant at Arms,
Secretary for the Majority, Secretary for the Minority, and Chaplain)

Jon Ossoff
(Print Senator's/Officer's Name)

hereby authorize

TARA JORDAN
(Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐ (signify "yes" by checking box)

3/24/25
Date

Jon Ossoff
Signature of Supervising Senator/Officer

Federation of American Hospitals: FAH April 2025 Nashville Trip

Tara Jordan

Title:
Legislative Assistant

Employing Office/Committee:
OSSOFF, JON

Duty Station:
WASHINGTON, DC

Destination(s):
Nashville, Tennessee

Explain how this trip is specifically connected to the traveler's official or representational duties:

I am a Legislative Assistant that covers health care. During this trip, I will visit several hospitals and connect with other Congressional health staff.

Name of accompanying family member (if any):
Not Entered

Name and Relationship to Traveler:
None

Organization Information

Organization Name
Federation of American Hospitals

Is your organization classified as a §501(c)(3)?
Yes No

§501(c)(3) Organization Type
N/A

Address
750 9th Street, N.W.

Address 2 (Optional)
Suite 600

City, State Zip
Washington, District Of Columbia 20001 United States

Phone Number
202-624-1526

Organization URL
www.fah.org

History of Congressional Travel

The Federation of American Hospitals was formed in 1966, and has sponsored congressional travel several decades ago as part of its advocacy efforts.

Educational Activities

The Federation of American Hospitals frequently invites Members of Congress and their staff to our members' hospitals for facility tours where they can learn about hospital innovation in care delivery and the effects of federal policy on hospital operations, patients, and their communities. Additionally, the Federation communicates publicly to educate Congress and the public on health policy issues, including through the Hospitals in Focus podcast, infographics, policy briefs, statements for the record, and providing comments on proposed rules and other regulations.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: I certify that the sponsor is not a federally registered lobbyist but retain or employ one or more federally registered lobbyists.

Foreign Agent Registration Status: I certify that the sponsor is not an agent of a foreign principal but retain or employ one or more agents of a foreign principal.

Foreign Government Involvement

Foreign Agent Registration Status:

I certify that the sponsor is not a foreign government.

I certify that the sponsor is not an entity that is owned or operated by a foreign government.

I certify that the sponsor does not receive funding from a foreign government.

Comments

None Entered

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

FAH proposes a Congressional staff delegation trip to Nashville, Tennessee – known as “Health Care City” – to provide an engaging and educational opportunity for Hill staff who serve leadership offices, key committees of jurisdiction, and select Member offices. The trip will offer participants a first-hand, in-depth look at how three hospital facilities provide quality, 24/7 care in both rural and urban settings and to multiple patient populations, as well as the opportunity to learn about the real-world impact that current and proposed policies in front of Congress have on patient care, workforce and staffing issues, and incorporating technology and other innovations. The proposed itinerary offers participants direct access to doctors, nurses, administrators, and other health care professionals who serve diverse patient populations, and attendees will gain valuable insights into the operations of multiple types of hospitals to bring back to Washington and inform their work.

Explain how the purpose of the trip relates to your organization's mission.

The Federation of American Hospitals represents leading tax-paying hospitals and health care systems to advance public policy, ensuring patients and communities have access to high-quality and affordable health care. This trip will allow key health policy leaders in Congress to see first-hand how federal policy affects different types of FAH member hospitals who serve various patient populations, including children's hospitals, rehabilitation facilities, and rural hospitals. By connecting with health care industry leaders, participants will learn more about the Federation, its members, and the impact that federal policy has on patients, care delivery, operations, workforce, and future innovation.

Is your organization the only sponsor for this trip?

Yes

No

Grantmaking Organizations (Optional)

There are no grantmaking organizations.

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip

The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip

The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

The proposed itinerary includes approximately 12 hours of programming in a single day, which includes travel to and from three hospital facilities and an educational/networking dinner in the evening. Among the objectives for this trip is to assist policy makers in understanding the breadth and diversity of policy issues facing tax-paying hospitals and healthcare systems, which can vary depending on geographic location and population served. To accommodate travel to and from a rural hospital located 60-80 minutes from the nearest airport in Nashville and to enable participants to gain a complete picture of the varied policy challenges facing U.S. hospitals, a second overnight stay is necessary. Based on the commercial flight schedule from DCA to BNA and additional ground travel time to reach the rural hospital, same-day travel to or from Washington is not feasible. A second night will allow participants to gain a complete picture of the relevant policy issues.

Certification of No Recreational Activity and No Alcohol

Travel expenses paid for will not include expenditures for recreational activities.

Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

Members and staff from the House of Representatives will receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
04/21/2025 @ 03:30 PM

Trip End Date/Time:
04/23/2025 @ 03:00 PM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

Yes No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: \$535.00 | Accompanying Family Member: \$0.00)

Transportation Type	Class	Amount
Airfare	Coach	\$350.00
Note Coach class airfare at \$350 inclusive of applicable taxes		
Ground Transportation	Coach	\$185.00

Transportation Type	Class	Amount
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Note

Ground transportation in Nashville in a coach-class van estimated at \$185 inclusive of applicable taxes and service charge for transportation from/to airport, and to take attendees to hospital facilities around Nashville.

Lodging (Per Member/Officer/Employee: \$434.00)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
04/21/2025	04/23/2025	Hilton Nashville Downtown	Nashville	Tennessee	United States	2	\$217.00	No

Meals (Per Member/Officer/Employee: \$251.00)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
04/22/2025	\$28.00	\$40.00	\$155.00	\$0.00	\$223.00	Nashville	Tennessee	United States	Yes

Cost Exceeds Per Diem Reason

Meals reflect costs within the city of Nashville for catered/prepared meals. Lunch will be catered through a reasonably priced company and held at a hospital facility. Dinner will be at a restaurant that can accommodate a large group near the hotel, for convenience and safety reasons, with a set menu. Lunch cost is expected to be lower than estimated here once finalized.

04/23/2025	\$28.00	\$0.00	\$0.00	\$0.00	\$28.00	Nashville	Tennessee	United States	Yes
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Cost Exceeds Per Diem Reason

Most attendees will be leaving early on April 23 and will not be provided breakfast (i.e., hotel does not serve breakfast that early). Guests choosing to leave later in the day may have a breakfast voucher available.

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: \$100.00)

Expense Type	Amount	Notes
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Other (Taxi)	\$100.00	Attendees may request reimbursement for the cost of taxis or ground transportation to/from the airport back to their homes.
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Additional Attachments**Document Name**

There are no additional attachments.

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: _____

Travel Date(s): _____

Travel Destination(s): _____

Sponsor: _____

(printed name of sponsor representative)

(title)

Alan Brader
(signature of sponsor representative)

(date)

**FAH Nashville Trip
Senate Invitees - April 2025**

Reason for invite: *This select group of congressional staff were chosen to participate in this delegation trip sponsored by the Federation of American Hospitals due to their involvement and critical role in shaping federal health care policy. These individuals serve on committees of jurisdiction, hold positions within congressional leadership, or manage key aspects of health care policy portfolios. Their involvement ensures a deeper understanding of the challenges and opportunities for multiple patient populations, living in different geographies, and for the hospitals and health systems that care for them. This selection of potential attendees will foster stronger relationships among the attendees themselves, as well as with hospital leaders, enhancing the legislative process to support informed decision-making on critical healthcare issues.*

Please note that invitee list includes those who have declined the invitation or may not be able to attend.

Senate

- **Gable Brady**, Senior Adviser, Health Policy, Senate Finance Committee for Sen. Mike Crapo
- **Lizzy Burke**, Legislative Aide, Sen. Chuck Schumer
- **Kannon Butler**, Legislative Aide, Sen. John Curtis
- **Garrett Daniel**, Senior Policy Adviser for Sen. Thom Tillis
- **Cassidy Hobbs**, Legislative Assistant, Sen. Lisa Murkowski
- **Tara Jordan**, Legislative Assistant, Sen. Jon Ossoff
- **Marielle Kress**, Senior Health Advisor, Senate Finance Committee
- **Christina McCauley**, Policy Adviser, Senator Catherine Cortez Masto
- **Kellie McConnell**, Health Policy Director, Senate Finance Committee for Sen. Mike Crapo
- **Meghan McCully**, Legislative Assistant, Sen. Tim Scott
- **Robert Orr**, Economist, Sen. Josh Hawley
- **Parker Reynolds**, Senior Adviser, Health Policy, Sen. Bill Cassidy
- **Dana Richter**, General Counsel and Senior Health Policy Advisor, Sen. Shelley Moore Capito
- **Conor Sheehy**, Senior Health Policy Advisor, Senate Finance Committee
- **Kripa Sreepada**, Health Policy Adviser, Senate Finance Committee for Sen. Ron Wyden
- **Katie Wood**, Policy Adviser, Sen. Marsha Blackburn

FAH Congressional Delegation Trip Proposed Itinerary

Monday, April 21

- **3:35 pm ET:** Depart DCA for BNA airport on Southwest
- **4:40 PM CT:** Arrive BNA
- **5:15 PM CT:** Shuttle to hotel (~30 minutes to downtown)
- **6:00 PM CT:** Check into Hotel

Tuesday, April 22

- **8:00 AM:** Breakfast at hotel
- **8:30 AM:** Transportation to Tennova Healthcare-Clarksville (~1 hour drive)
- **10:00 AM:** Hospital Tour #1 – Tennova Healthcare-Clarksville (1 hour)
- **11:20 AM:** Depart for Nashville (~1 hour drive)
- **1:00 PM:** Working lunch at Vanderbilt Stallworth Rehabilitation Hospital
- **1:45 PM:** Hospital Tour #2 - Vanderbilt Stallworth Rehabilitation Hospital (1 hour)
- **3:15 PM:** Depart for cross-town trip (10 minutes)
- **3:45 PM:** Hospital Tour #3 – TriStar Centennial Children’s Hospital (1 hour)
- **5:00 PM:** Depart hospital for transportation to hotel (20 minutes)

5:30 – 6:00 PM: Break for attendees at hotel

- **6:15 PM:** Depart hotel for dinner (10 minutes)
- **6:30 PM:** Dinner and conversation with health care executives and/or local officials (2 hours)
- **8:30 PM:** Transportation back to hotel

Wednesday, April 23

- **8:00 AM:** Breakfast at hotel
- **10:15 AM:** Transportation to airport
- **12:00 PM CT:** Depart BNA for DCA on Southwest
- **2:45 PM ET:** Arrive DCA.

** Note: Departure and arrival times subject to change due to airline scheduling*